

**Government of Odisha**  
**Higher Education Department**

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No.: 26081 /HE, Dated: 05/07/2021  
HE-PTC-MISC-0004-2015

From

Saswat Mishra, IAS  
Principal Secretary to Government

To

**The Vice-Chancellor (All State Public Universities coming under Higher Education Department)**

**The Principals (All Government/ Non-Government Degree Colleges coming under Higher Education Department)**

Sub: Functioning of Higher Education Institutions (HEIs) coming under Higher Education Department

Madam/Sir,

The COVID-19 situation in the State has relatively improved vis-à-vis the situation prevailing in mid-April'21. Considering the acute situation prevailing then, 50% Roster Attendance System for teaching and non-teaching employees had been introduced in HEIs w.e.f. 19.04.2021 vide this Department Letter No.17676/HE dated 16.04.2021. Due to thin attendance of employees for almost two and half months, a lot of important work now remains pending. HEIs have to also conduct Final Semesters/Final Year Examination of 2020-21 UG/PG Final Semester/Final Year Students in On-line mode and publish result at the earliest so that career of these students does not get affected. Examinations of other non-Final Year batch students also has to be conducted, one after another, to ensure that these students also do not suffer much due to delayed academic calendar.

Under these circumstances, the instruction issued vide the above-mentioned letter of this Department for 50% Roster Attendance System is hereby withdrawn. All teaching and non-teaching employees of HEIs have to attend duty on all working days w.e.f. 06.07.2021.

However, all COVID-19 prevention protocols such as face mask, hand sanitization, social distancing, self-isolation/quarantine, etc. must be strictly followed by Universities/Colleges employees.

It is hereby clarified that the instruction of G.A. & P.G. Department of Government of Odisha regarding closure of Government Offices on Saturdays is not

applicable to HEIs. However, HEIs will remain closed on Saturdays provided there is Covid-19 related weekend shutdown declared in that district/town/city.

This is for your information and necessary action.

Yours faithfully,



Principal Secretary to Government

**Memo No. 26082 /HE, Dated, 05/07/2021**

Copy forwarded to Commissioner-cum-Secretary to Hon'ble Chancellor of State Public Universities, Raj Bhavan, Bhubaneswar, Odisha for kind information of Hon'ble Chancellor.



Principal Secretary to Government

**Memo No. 26083 /HE, Dated, 05/07/2021**

Copy forwarded to P.S. to Hon'ble Minister, Higher Education Department for kind information of Hon'ble Minister.



Principal Secretary to Government

**Memo No. 26084 /HE, Dated, 05/07/2021**

Copy forwarded to Vice-Chairperson, Odisha State Higher Education Council/ SPD, OHEPEE, Text Book Bureau, Bhubaneswar for kind information.



Principal Secretary to Government

**Memo No. 26085 /HE, Dated, 05/07/2021**

Copy forwarded to all Regional Directors of Education for information. All RDE offices shall function with all employees w.e.f 06.07.2021.



Principal Secretary to Government

**Memo No. 26086 /HE, Dated, 05/07/2021**

Copy forwarded to all Sections of Higher Education Department for information. IT Section is requested to upload this letter in the department website.



Principal Secretary to Government

**Memo No. 26087 /HE, Dated, 05/07/2021**

Copy forwarded to Collector and District Magistrate of all districts for information and necessary action.



Principal Secretary to Government

**Memo No. 26088 /HE, Dated, 05/07/2021**

Copy forwarded to all Municipal Commissioners/ Commissioner of Police, Bhubaneswar-Cuttack/ Superintendent of Police of all districts for information and necessary action.



Principal Secretary to Government